



SLOT PLANNING AT LBC-CEPSA TANK TERMINAL ANTWERP NV

1. One working day prior to the actual loading date, between 08:00 and 13:00, a loading appointment must be made by calling the terminal:
T: +32-(0)473691993 or T: +32-(0)35403747
2. The agreed loading time will be registered in our computer system.
3. There will be no written confirmation of the agreed loading time.
4. You will be given a proposed time for loading which can be accepted or declined. There are slot sequences of 1 and 1.5 hour, depending on the requested product.
5. **More compartment trucks aren't allowed for the phenol loadings. Acetone and AMS only upon acceptance of the terminal and they will determine the timeslot which isn't negotiable.**
6. Driver must handover the correct LOADING REFERENCE + PRODUCT NAME when presenting for loading.
7. Drivers will be treated as "on-time" if they report at the LBC CEPESA dispatch office (not Bayer Antwerp) minimum 30 minutes or maximum 15 minutes **before** the given timeslot.
For example: If the agreed timeslot was 08:00, the driver must be present at LBC CEPESA dispatch earliest 07:30 and latest at 07:45.
The given timeslot is the time that the truck needs to stand under the loading station, not the arrival time!
8. Drivers which present for loading without timeslot take the risk that they will **NOT** be loaded. They will only be loaded if it's possible within the slot planning or the daily operations.
9. Trucks which are too early, risk that they have to wait until their agreed loading time is reached.
10. Trucks which are too late, risk that they will not be loaded in which case they will need to make a new loading appointment for the next working day. This needs to be done before 13 o'clock.
11. Slots are given out between 08:00 and 15:00. In exceptional cases, and upon acceptance of the terminal, the loading time can be extended to latest 15:30.
12. In no case trucks will be accepted for loading after 15:30.
13. In normal cases, trucks will be loaded within a time frame of maximum 3 hours after their successful on-time presentation for loading.



NEW GUIDELINES

14. Referring to the ADR 6.8.2.4.1 till 6.8.2.4.5 a copy of all the tests, inspections and checks shall be attached to the tank record of each tank even when it will be a competent authority approval (CAA). If this isn't possible, there might be a chance that they will not be loaded.
15. All the manholes need to be closed by the driver before their loading. If not, he will be rejected!!

TERMINAL INFO

Address: LBC-CEPSA Tank Terminal Antwerp N.V.
Harbour 507
Scheldelaan 420
BE-2040 Antwerp
Belgium

Opening hours: Monday to Friday : 08h00 - 16h30
Last truck in : 15h00
Saturdays/Sundays/Holidays: Closed

Slot booking: At the latest one working day prior to loading between 08h00 - 13h00 by calling at +32(0) 473691993 or +32(0)3 5403747.

COUPLINGS

Phenol loadings: Product is loaded from the top through the manhole.

Acetone/AMS/ loadings: **ONLY POSSIBLE WITH VAPOUR RETURN LINE**
Cyclohexane

Product is loaded through a product line:

Couplings product line:

3" French
3" German

Couplings vapor return line:

2" female German
2" male German if driver can go from male to female
2" flange

Languages: Driver must speak and understand one of following languages:

English Dutch
French German