



Service Station Dealer Application Form

Please place all the details required on the application form.

PERSONAL DETAILS

Surname:

First Name:

Contact Details:

Address

Telephone Number

Mobile Phone Number

Fax Number

Email



TIN or other government-issued ID number (passport, SSS, driver's license, etc.):

Date of birth:

Nationality:

EDUCATION AND QUALIFICATIONS

Secondary School Name and Inclusive Dates:

University/College Name and Inclusive Dates:

University/College Qualifications/Degree Achieved:

Other Academic Qualifications and Name(s) of Institution(s):

Professional Qualification(s):



EMPLOYMENT/WORK HISTORY

If Employed:

Name of current employer

Date Commenced

Position/Title and Primary Responsibilities

Current Salary per year (please indicate the range), annual bonus, pension benefit, annual days leave and other company benefits



EMPLOYMENT/WORK HISTORY (continued)

If Self-employed:

Business Name and Date Established

Nature of business

Position/Title and Primary Responsibilities

Current Salary per year (please indicate the range), annual bonus, pension benefit, annual days leave and other company benefits



EMPLOYMENT/WORK HISTORY (continued)

Have you ever owned or worked in a business similar to being a service station dealer apart from the information given above? **Yes** **No**

If yes, please provide the details below.

Have you had experience in the following areas? (Indicate your response by ticking the correct box)

Handling Cash	Yes	No
Staff management and recruitment	Yes	No
Analyzing cash flows	Yes	No
Stock control	Yes	No
Retail/selling to the public	Yes	No
Working with financial statements	Yes	No
Working weekends	Yes	No

FINANCIAL INFORMATION

What are your primary business objectives for applying to be a service station dealer?

How much of your own capital do you intend to invest in the business?

How much capital will be borrowed and from which source?

What annual income are you expecting to earn?

How many hours per day are you willing to spend at the service station?

Will you be involved in other business ventures? If so, please describe below.



FINANCIAL INFORMATION (continued)

Should your application for a Total service station dealership be unsuccessful, what are your future plans?

Have you or your spouse been involved in bankruptcy and insolvency proceedings? If yes, please provide full details below.

Have you or your spouse ever had a judgment with regard to bad debt recorded against you? If yes, please provide details below.

Assets		Liabilities	
Cash in bank	P	Overdraft	P
Shares/investments	P	Total Creditors	P
Properties	P	Bond repayments	P
Motor vehicles	P	Hire purchases, lease repayments	P
Business value (if applicable)			
Other assets	P	Other liabilities	P

Present Income	Annually	Present Expenditure	Annually
Wage/salary after tax	P	Monthly Bonds/Rent payments	P
Bonus/Commission	P	Monthly Loan Repayments	P
Dividends	P	Others (details)	P
Property income	P		P
Other income (details)	P		P

TOTAL	P	TOTAL	P



MANAGEMENT STRUCTURE

How would the business be managed? Please place a check mark on the appropriate box.

Single proprietor

Partnership

Corporation

Please provide details of business/work references

Business/Work Reference 1

Name, Job Title and Company Name

Contact information (Telephone, Mobile Number, Email)

Business/Work Reference 2

Name, Job Title and Company Name

Contact information (Telephone, Mobile Number, Email)



SERVICE STATION INFORMATION

Which service station opportunity are you applying for?

Company-owned, dealer-operated (CODO)

Dealer-owned, dealer-operated (DODO)

If DODO, please describe or attach the property vicinity map and transfer certificate of title (TCT).



I understand that the purpose of this application is for information purposes only. It is not a guarantee that I will be appointed as a service station dealer. It is in no way binding upon Total (Philippines) Corporation or me, the service station dealership applicant. I understand and grant Total the permission to contact my previous employers and reference to verify my credit and criminal records. I certify that all the information given above is correct.

Full Name of Applicant

Signature of Applicant

Date

For CODO Application, please address letter of intent and application form to:

Vice-president for Retail
Total (Philippines) Corporation, Penthouse, PhilPlans Corporate Center
1012 Triangle Drive, Bonifacio Global City, 1634 Taguig City

For DODO Application, please address letter of intent and application form to:

Retail Development Manager
Total (Philippines) Corporation, Penthouse, PhilPlans Corporate Center
1012 Triangle Drive, Bonifacio Global City, 1634 Taguig City